


## ANNEX L.2

### Application form for Used Trucks, Buses and Special Purpose Vehicle Importation

#### Department of Trade and Industry – Fair Trade Enforcement Bureau

	<p><b>Fair Trade Enforcement Bureau</b>  <b>Import Regulation Division</b>  <b>APPLICATION FOR USED TRUCKS, BUSES AND</b>  <b>SPECIAL PURPOSE VEHICLES IMPORTATION</b>  <b>(E.O. No. 156, Series of 2002 and as amended by E.O. No. 877-A, Series of 2010)</b>  UPRC Building VI 315 Sen. Gil. J. Puyat Avenue, Makati City 1200 Philippines  Tel. No.: (632) 8403 - 1417      Mobile No.: (0917) 882 - 3568  E-mail: <a href="mailto:ftfeb_ird@dti.govph">ftfeb_ird@dti.govph</a>      Website: <a href="http://www.dti.govph">www.dti.govph</a></p>		
Date (MM/DD/YYYY) _____			
<b>A. APPLICATION DETAILS</b>			
<b>Application Token:</b>	<b>Permit No.:</b>		
<b>Type of Application:</b> <input type="checkbox"/> New Application <input type="checkbox"/> Extension <input type="checkbox"/> Amendment <input type="checkbox"/> Release	<b>Application Date:</b>		
<b>B. APPLICANT'S INFORMATION</b>			
<b>Name of Business:</b> _____ <b>Tin No.:</b> _____			
<b>Address:</b> _____ <small>(House/building No./Building Name) (Street Name) (Barangay) (City/Municipality) (Province) (Region) (Zip Code)</small>			
<b>Telephone Number:</b> _____	<b>Fax Number:</b> _____		
<b>Mobile Number:</b> _____	<b>Email Address:</b> _____		
<b>Form of Organization:</b> <input type="checkbox"/> Single Proprietorship <input type="checkbox"/> Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Cooperative	<b>Social Media/ Website:</b> _____		
<b>Contact Person:</b> _____ <small>(Title) (First Name) (Middle Name) (Last Name) (Suffix)</small>			
<b>Designation:</b> _____			
<b>Social Classification:</b> <input type="checkbox"/> Able-bodied <input type="checkbox"/> Differently Able-bodied <input type="checkbox"/> Indigenous Person <input type="checkbox"/> Youth <input type="checkbox"/> Out-of-School Youth <input type="checkbox"/> Senior Citizen	<b>Sex:</b> <input type="checkbox"/> Male <input type="checkbox"/> Female		
<b>Asset Size:</b> <input type="checkbox"/> Micro (<PhP3M) <input type="checkbox"/> Medium (PhP15M - 100M) <input type="checkbox"/> Small (PhP3M-15M) <input type="checkbox"/> Large (>PhP100M)	<b>Production Line/ Services:</b> _____		
<b>Industry Classification:</b> _____	<b>Total No. of Employees:</b> _____		
<b>C. DESCRIPTION OF ITEMS TO BE IMPORTED</b>			
<b>Commodity Description</b>	<b>Terms of Shipment</b>	<b>Invoice Number</b>	
<b>Brand and Model</b>	<b>Invoice Value</b>	<b>Invoice Date</b>	
<b>Gross Vehicle Weight</b>	<b>Country of Origin</b>	<b>Port of Destination</b>	
<b>Number of Wheels</b>			
<b>Total Amount</b>			
<b>Quantity</b>			
<b>CHASSIS NOS.</b>			
<b>D. MODE OF PAYMENT</b>			
<b>Name of Supplier:</b> _____			
<b>Address:</b> _____ <small>(House/building No./Building Name) (Street Name) (Barangay) (City/Municipality) (Province) (Region) (Zip Code)</small>			
<b>Telephone Number:</b> _____		<b>Fax Number:</b> _____	
<b>Mobile Number:</b> _____		<b>Email Address:</b> _____	
<b>Name of Agent Bank:</b> _____		<input type="checkbox"/> Letter of Credit (L/C) <input type="checkbox"/> Self-funded <input type="checkbox"/> Others	
<b>Address:</b> _____ <small>(House/building No./Building Name) (Street Name) (Barangay) (City/Municipality) (Province) (Region) (Zip Code)</small>			
<b>Telephone Number:</b> _____		<b>Fax Number:</b> _____	
<b>Mobile Number:</b> _____		<b>Email Address:</b> _____	
<b>E. DOCUMENTARY REQUIREMENTS</b>			
<input type="checkbox"/> a. Properly filled-up application form <input type="checkbox"/> b. Original Proforma Invoice and photocopy <input type="checkbox"/> c. Business Name if Single Proprietorship/Partnership or SEC if Corporation (for new applicant only) <input type="checkbox"/> d. Certificate of Roadworthiness and Emission Compliance (CEC) from country of origin duly authenticated by the Philippine Embassy abroad for non-members of the Apostille Convention or apostillized by the competent authority of Apostille-contracting countries, whichever is applicable (under CAA RA 8749)			
<b>F. PROCESSING FEE - Php 600.00/PER UNIT</b>			
Reference No.: /			

#### **F. DOCUMENTARY STAMP TAX FEE - Php 30.00/APPLICATION**

**NOTES:**

- Used Truck (2,500 Kgs. and above, regulated)
- Used Bus: (6,000 Kgs. and above, regulated)
- All Used Special Purpose Vehicles (regulated)
- Change/s in the name of supplier, commodity description, authorized agent bank, number of units, value, terms of payment should be backed-up by an amendment from FTEB.

All personal data collected herein shall be processed according to the principles and provisions of the Data Privacy Act of 2012 (DPA), its Implementing Rules and Regulations (IRR), and National Privacy Commission (NPC) issuances.

\_\_\_\_\_  
**Name and Signature of Authorized Signatory**  
**Position**

Reference No.: /

REPUBLIC OF THE PHILIPPINES)  
\_\_\_\_\_.S.S

### AFFIDAVIT OF UNDERTAKING

I, \_\_\_\_\_ (Signatory), of legal age, married/single and residing at \_\_\_\_\_ after having been duly sworn to in accordance with law do hereby depose and state:

That this importation covers only motor vehicles allowed under E.O. No. 156 as amended by E.O. No. 877-A.

That the motor vehicle is a roadworthy and emission compliant as certified by the appropriate agency in the country of origin (please see attached documents).

That in my capacity as President/Manager of said firm, I have constituted and appointed \_\_\_\_\_ as the authorized representative/agent to transact business with FTEB in connection with our application for a Certificate of Authority to Import as provided for under E.O. No. 156 as amended by E.O. No. 877-A.

That I \_\_\_\_\_ have accepted my designation as the duly authorized representative/agent of the said corporation.

That further bind ourselves to answer for any criminal, civil or administrative case that may arise relative to the aforesaid application.

IN WITNESS WHEREOF, we hereby affixed our respective signature this \_\_\_\_\_ day of \_\_\_\_\_ at \_\_\_\_\_.

\_\_\_\_\_  
NAME & SIGNATURE OF  
PRINCIPAL SIGNATORY

v

\_\_\_\_\_  
NAME & SIGNATURE OF  
AUTHORIZED REPRESENTATIVE

\_\_\_\_\_  
POSITION

SUBSCRIBED AND SWORN TO BEFORE ME, this \_\_\_\_\_ day of \_\_\_\_\_ 202\_\_\_\_\_, (principal and representative) exhibited their Residence Certificate Nos. \_\_\_\_\_ and \_\_\_\_\_ issued at \_\_\_\_\_ on \_\_\_\_\_ and at \_\_\_\_\_ on \_\_\_\_\_, respectively.

\_\_\_\_\_  
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