

ANNEX L.3

Application form for Used Engines, Parts and Components Importation

Department of Trade and Industry – Fair Trade Enforcement Bureau



Fair Trade Enforcement Bureau
Import Regulation Division
APPLICATION FOR USED ENGINES, PARTS AND COMPONENTS IMPORTATION
(E.O. No. 156, Series of 2002 and as amended by E.O. No. 877-A, Series of 2010)
 UPRC Building VI 315 Sen. Gil. J. Puyat Avenue, Makati City 1200 Philippines
 Tel. No.: (632) 8403 - 1417 Mobile No.: (0917) 882 - 3568
 E-mail: ftfeb_ird@dti.gov.ph Website: www.dti.gov.ph

Date (MM/DD/YYYY) _____

A. APPLICATION DETAILS

Application Token:	Permit No.:
Type of Application: <input type="checkbox"/> New Application <input type="checkbox"/> Extension <input type="checkbox"/> Amendment <input type="checkbox"/> Release	Application Date:

B. APPLICANT'S INFORMATION

Complete Name: (Title) (First Name) (Middle Name) (Last Name) (Suffix)					Sex: <input type="checkbox"/> Male <input type="checkbox"/> Female	
Date of Birth (MM/DD/YYYY):				Civil Status: <input type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Separated <input type="checkbox"/> Widowed		
Nationality:				Passport No.:		
Length of stay abroad:				Type of Visa:		
Social Classification: <input type="checkbox"/> Able <input type="checkbox"/> Differently Able <input type="checkbox"/> Indigenous Person <input type="checkbox"/> Senior Citizen				Occupation:		
Name of spouse: (Title) (First Name) (Middle Name) (Last Name) (Suffix)						
Foreign Address:						
Philippine Address: (House/building No./Building Name) (Street Name) (Barangay) (City/Municipality) (Province) (Region) (Zip Code)						
Contact Person: (Title) (First Name) (Middle Name) (Last Name) (Suffix)					Designation:	
Telephone Number:				Fax Number:		
Mobile Number:				Email Address:		

C. DESCRIPTION OF ITEMS TO BE IMPORTED

Description:		Quantity:
Invoice No.:	Invoice Value:	Invoice Date:
Port of Destination:		

D. MODE OF PAYMENT

Name of Supplier:	
Address:	
Telephone Number:	Fax Number:
Mobile Number:	Email Address:
Name of Agent Bank:	<input type="checkbox"/> Letter of Credit (L/C) <input type="checkbox"/> Self-funded <input type="checkbox"/> Others
Address: (House/building No./Building Name) (Street Name) (Barangay) (City/Municipality) (Province) (Region) (Zip Code)	
Telephone Number:	Fax Number:
Mobile Number:	Email Address:

E. DOCUMENTARY REQUIREMENTS

- ☐ a. Properly filled-up application form
- ☐ b. Notarized Affidavit of Undertaking
- ☐ c. Two (2) copies of Proforma Invoice with Date and Number (original and photocopy).
- ☐ d. In appropriate cases, applicant may be required to submit a brochure or any pertinent literature to describe the spare parts to be imported.

F. PROCESSING FEE - Php 300.00/PER APPLICATION

Reference No.: /

G. DOCUMENTARY STAMP TAX FEE - Php 30.00/APPLICATION

NOTES:

- Change/s in the name of supplier, commodity description, authorized agent bank, number of units, value, terms of payment should be backed-up by an amendment from FTEB.

All personal data collected herein shall be processed according to the principles and provisions of the Data Privacy Act of 2012 (DPA), its Implementing Rules and Regulations (IRR), and National Privacy Commission (NPC) issuances.

Name and Signature of Authorized Signatory
Position

Reference No.: /

REPUBLIC OF THE PHILIPPINES)
_____.S.S

AFFIDAVIT OF UNDERTAKING

I, being the authorized signatory of _____ with office address at _____ after having sworn to in accordance with the law, hereby depose and state:

1. That as principal signatory, I am authorizing Mr./Ms. _____ to be my representative;
2. That this importation covers only parts for replacement as allowed under E.O. No. 156 as amended by E.O. No. 877-A;
3. That we further bind ourselves to answer for any criminal, civil or administrative case that may arise relative to the aforesaid importation.

AFFIANT FURTHER SAYETH NAUGHT.

NAME & SIGNATURE OF
PRINCIPAL SIGNATORY

v

NAME & SIGNATURE OF
AUTHORIZED REPRESENTATIVE

POSITION

SUBSCRIBED AND SWORN TO BEFORE ME, this _____ day of _____ 202_____ (principal and representative) exhibited their Residence Certificate Nos. _____ and _____ issued at _____ on _____ and at _____ on _____, respectively.

NOTARY PUBLIC

Doc. No.: _____
Page. No.: _____
Book No.: _____

PTR No.: _____
Valid until: _____
Series of _____

Reference No.: /