

ANNEX L.4

Application Form for No-Dollar Importation of Used Motor Vehicle

Department of Trade and Industry – Fair Trade Enforcement Bureau



Fair Trade Enforcement Bureau
Import Regulation Division
APPLICATION FOR NO-DOLLAR IMPORTATION OF USED MOTOR VEHICLE
(E.O. No. 156, Series of 2002 and as amended by E.O. No. 877-A, Series of 2010)
UPRC Building VI 315 Sen. Gil. J. Puyat Avenue, Makati City 1200 Philippines
Tel. No.: (632) 8403 - 1417 Mobile No.: (0917) 882 - 3568
E-mail: ftb_ird@dti.govph Website: www.dti.govph

Date (MM/DD/YYYY)

A. APPLICATION DETAILS

Application Token:	Permit No.:
Type of Application: <input type="checkbox"/> New Application <input type="checkbox"/> Amendment <input type="checkbox"/> Extension <input type="checkbox"/> Release	Application Date:

B. APPLICANT'S INFORMATION

Complete Name: (Title) (First Name) (Middle Name) (Last Name) (Suffix)	Sex: <input type="checkbox"/> Male <input type="checkbox"/> Female
Date of Birth (MM/DD/YYYY):	Civil Status: <input type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Separated <input type="checkbox"/> Widowed
Nationality:	Passport No.:
Length of Stay Abroad:	Type of Visa:
Social Classification: <input type="checkbox"/> Abled <input type="checkbox"/> Differently Abled <input type="checkbox"/> Indigenous Person <input type="checkbox"/> Senior Citizen	Occupation:
Name of Spouse: (Title) (First Name) (Middle Name) (Last Name) (Suffix)	
Foreign Address:	
Philippine Address: (House/building No./Building Name) (Street Name) (Barangay) (City/Municipality) (Province) (Region) (Zip Code)	
Contact Person: (Title) (First Name) (Middle Name) (Last Name) (Suffix)	Designation:
Telephone Number:	Fax Number:
Mobile Number:	Email Address:

C. DESCRIPTION OF MOTOR VEHICLE

Make:	
Engine No.:	
Engine Displacement:	
Color:	Year Model:
Type of Fuel:	Gross Vehicle Weight: (not to exceed 3000 kgs.)
Vehicle Identification No.:	
Country of Origin:	
Date of Registration:	Port of Destination:

I hereby declare that the information in this application form are true and correct to the best of my abilities, knowledge and belief, that they are given voluntarily and without fraudulent or deceitful purpose, and that I am aware that any false statement will make me liable under the provisions of the Revised Penal Code.

NOTE:

- All personal data collected herein shall be processed according to the principles and provisions of the Data Privacy Act of 2012 (DPA), its Implementing Rules and Regulations (IRR), and National Privacy Commission (NPC) issuances.

(APPLICANT)

(Print complete name and signature)

Reference No.: /

REPUBLIC OF THE PHILIPPINES)
_____.S.S

AFFIDAVIT OF UNDERTAKING

I, _____ (Applicant), of legal age, married/single and residing at _____ after having been duly sworn to in accordance with the law, hereby depose and state:

1. That as principal applicant, I am authorizing _____ whose signature appears below to be my representative;
2. That this is the first time that I have applied for importation under the No Dollar Importation Program (NDI Program);
3. That I am submitting authentic/genuine documents as required by the Fair Trade Enforcement Bureau (FTEB);
4. That I am the registered owner of the subject motor vehicle for at least six (6) months prior to the filing of this application and that my vehicle does not exceed the allowable gross vehicle weight of 3,000 kgs;
5. That my co registered owner(s) has/have waived their right over the motor vehicle and has authorized me to transport the said motor vehicle to the Philippines;
6. That the vehicle has not yet arrived in the Philippines;
7. That the motor vehicle is a roadworthy and emission compliant as certified by the appropriate agency in the country of origin (please see attached documents);
8. That I undertake to present the original documents stated in the application form and commit to a personal interview prior to the release of my shipment;
9. That failure on my part to comply with any of the above shall be a cause for the Fair Trade Enforcement Bureau to nullify the FTEB Certificate of Authority to Import and object to the release of my shipment from the Bureau of Customs;
10. That I further bind myself to answer for any criminal, civil or administrative case that may arise relative to the aforesaid application.

IN WITNESS WHEREOF, Affiant hereby affixed his/her signature this _____ at _____.

Applicant

Representative

SUBSCRIBED AND SWORN TO BEFORE ME, this _____ day of _____, Affiant exhibiting to me his/her Certificate No. _____ issued at _____ on _____.

NOTARY PUBLIC

Doc. No.: _____
Page. No.: _____
Book. No.: _____

PTR No.: _____
Valid until: _____
Series of _____

Reference No.: /

CHECKLIST OF REQUIREMENTS

I. BASIC REQUIREMENTS

IMPORTER:

- Philippine passport holders who have resided abroad for at least one (1) year (accumulated within 3 years of his/her stay abroad up to the date of filing of the application).
- Immigrants holding 13g or 13a visa or Dual Citizens
- SRR Visa Holder under the Philippine Retirement Act
- 47(a)(2) Visa Holder under the Balik-Scientist Program

MOTOR VEHICLE:

- Left Hand Drive
- Not to exceed 3,000 kgs. GVW
- Certificate of Roadworthiness and Emission Compliance (CEC) from country of origin duly authenticated by the Philippine Embassy abroad for non-members of the Apostille Convention or apostillized by the competent authority of Apostille-contracting countries, whichever is applicable (under CAA RA 8749)

II. DOCUMENTARY REQUIREMENTS

- Completely filled-out and notarized FTEB Application Form;
- Completely filled-out and notarized Affidavit of Undertaking;
- 1 copy of 2x2 picture with signature;
- Picture of the motor vehicle;

- Original or authenticated copy of Car Title or Registration with English translation if necessary,
- Processing fee of One Thousand Five Hundred Pesos (Php1,500.00) for cars and Nine Hundred Pesos (Php900.00) for motorcycle.
- Documentary Stamp Tax Fee – Php 30.00 per Application

Additional requirements for the following:

Philippine Passport Holders:

- Original or authenticated copy of pages with entries of both old and new passport

Dual Citizens:

- Original or authenticated copy of Philippine and Foreign passport
- Original or authenticated copy of Identification Certificate or Oath of Allegiance issued by the Bureau of Immigration or Philippine Consulate/Embassy in lieu of a Philippine passport.

Foreign Passport Holders (13A & 13G visa Holders)

- Original or authenticated copy of passport, stamped with a valid 13A or 13G visa
- Immigrant Card (i-card)

Foreigners Under the Philippine Retirement Act (PRA) (SRR Visa)

- Original or authenticated copy of passport, stamped with a valid SRR visa

Filipinos/Foreigners of Filipino Descent Under the Balik-Scientist Program (47A2 Visa)

- Original or authenticated copy of passport, stamped with a valid 47A2 visa

NOTE:

- Authentication is required when original documents cannot be presented, unless expressly stated.
- Non-original documents shall be authenticated by the Philippine Consulate/Embassy abroad.
- Certificate of car title or registration from UAE shall be authenticated by the UAE Ministry of Foreign Affairs (MOFA) and consequently certified by the Philippine Consulate/Embassy in UAE.
- Importations of motor vehicles are subject to payment of taxes and duties.
- Personal appearance of applicant at the FTEB is required prior to the release of the motor vehicle from Bureau of Customs (BOC).
- Only one vehicle shall be allowed per family (composed of the husband, wife and unemancipated minor children) and can avail of the program only once (under Part II Sec. 3, par. d.3 of the guidelines of EO 156 as amended by EO 877-A).
- There shall be no resale of the motor vehicle for three years (under EO 156 as amended by EO 877-A).
- Must file within two years of arrival.
- Submit to the FTEB the abovementioned requirements for evaluation and subsequent issuance of an authority to import, if found qualified.

Reference No.: /