

MEMORANDUM CIRCULAR NO. 22-15

Series of 2022

To : All Importers of Products Covered under the ICC Certification Scheme

SUBJECT : Issuance of Import Commodity Clearance (ICC) Stickers

WHEREAS, the DTI Department Administrative Order (DAO) No. 5, Series of 2008 prescribes the rules and regulations concerning the issuance of Import Commodity Clearance (ICC) for products covered under the Mandatory Product Certification Schemes of the Bureau of Philippine Standards (BPS);

WHEREAS, Section 11 of DAO 5:2008 prescribes the design of the ICC Mark and requires that such certification mark shall be affixed on each product covered by the specific or corresponding Import Commodity Clearance to be issued on a per shipment basis by the BPS Director or his duly designated representative;

WHEREAS, to effectively control the use and to ensure the security of the ICC Mark, the BPS implemented the utilization of pre-numbered accountable forms in a sticker format through the issuance of Memorandum Circular No. 12, Series of 2009;

WHEREAS, MC No.12:2009 prescribes that importers shall pay the necessary fees to the DTI for the ICC stickers per approved quantity as indicated in the corresponding ICC certificate;

WHEREAS, several enhancements in the design and security features of the ICC stickers have been implemented by the BPS since 2009 to prevent and address issues on the tampering and unauthorized use of such accountable forms, causing changes of its corresponding price;


WHEREAS, for the effective and consistent implementation of the transactions related to the purchase of ICC stickers, this Memorandum Circular is hereby being issued for the guidance of all concerned:

1. Import Commodity Clearance (ICC) stickers shall only be purchased from the Bureau of Philippine Standards (BPS).
2. ICC stickers shall be issued for the exact quantity stated on the BPS-issued ICC certificate.
3. ICC stickers shall only be issued to importers or its authorized representative after paying the applicable fees. Fees shall be payable to the Department of Trade and Industry.
4. The current price per ICC sticker is One Peso and Fifty-Six centavos (Php 1.56).
5. The BPS shall issue a notice for any change relative to the ICC stickers such as, but not limited to, its price, design, and security features.
6. All other orders or parts thereof that are inconsistent with the provisions of this Circular are hereby repealed or amended accordingly.

This Memorandum Circular shall take effect retroactively beginning 03 June 2022.

For the information and guidance of those concerned.

Recommended by:



NEIL P. CATAJAY
Director, BPS

Approved by:



Digitally
signed by
Castelo
Ruth
Bernardino

ATTY. RUTH B. CASTELO
Undersecretary, Consumer Protection Group